## **GOVERNANCE AND AUDIT COMMITTEE - FORWARD WORK PROGRAMME 2021/22**

## Presented to Committee – Wednesday, 26<sup>th</sup> January 2022

| Meeting Date                  | Agenda Item  | Author                      |
|-------------------------------|--|-----------------------------|
| 26 <sup>th</sup> January 2022 | Treasury Management 2021/22 Q3 Update and 2022/23 Strategy                                   | Christopher Taylor          |
|                               | Code of Corporate Governance   | Lisa Brownbill / Jay Davies |
|                               | Annual Governance Statement 2020/21 – Mid-year Review  | Lisa Brownbill / Jay Davies |
|                               | Internal Audit Charter   | Lisa Brownbill              |
|                               | Internal Audit Progress Report 2021/22   | Lisa Brownbill              |
|                               | Audit Committee Action Tracking  | Lisa Brownbill              |
|                               | Forward Work Programme   | Lisa Brownbill              |
| 23 <sup>rd</sup> March 2022   | Annual Audit Summary (AW) (2020/21)  | Jay Davies / Gary Ferguson  |
|                               | Treasury Management 2021/22 Q4 Update  | Christopher Taylor          |
|                               | Risk Management Update   | Jay Davies                  |
|                               | Commissioning Older People's Care Home Placements –<br>Audit Wales External Assurance Report | Jay Davies / Audit Wales    |

| Meeting Date | Agenda Item   | Author                             |
|--------------|---|------------------------------------|
|              | Audit Plan (AW)   | Audit Wales                        |
|              | Annual Report on External Inspections 2020                | Jay Davies                         |
|              | Internal Audit Strategic Plan 2022/2025                   | Lisa Brownbill                     |
|              | Public Sector Internal Audit Standards Compliance 2021/22 | Lisa Brownbill                     |
|              | Internal Audit Progress Report 2021/22                    | Lisa Brownbill                     |
|              | Audit Committee Action Tracking                           | Lisa Brownbill                     |
|              | Forward Work Programme                                    | Lisa Brownbill                     |
|              | Private Meeting (AW and Internal Audit)                   |                                    |
| June 2022    | Certification of Grants and Returns Report (AW)           | Gary Ferguson                      |
|              | Draft Annual Governance Statement                         | Lisa Brownbill / Jay Davies        |
|              | Internal Audit Annual Report 2021/22                      | Lisa Brownbill                     |
|              | Internal Audit Progress Report 2022/23                    | Lisa Brownbill                     |
|              | Audit Committee Action Tracking                           | Lisa Brownbill                     |
|              | Forward Work Programme                                    | Lisa Brownbill                     |
|              | Private Meeting (AW and Internal Audit)                   |                                    |
| July 2022    | Draft Statement of Accounts 2021/22                       | Gary Ferguson / Christopher Taylor |

| Meeting Date   | Agenda Item  | Author                              |
|----------------|--|-------------------------------------|
|                | Supplementary Financial Information to Draft Statement of Accounts 2021/22 | Christopher Taylor                  |
|                | Treasury Management 2022/23 Q1 Update and Annual                           | Christopher Taylor                  |
|                | Report 2021/22   | Jay Davies                          |
|                | Risk Management update 2022/23   | Jay Davies                          |
| September 2022 | Statement of Accounts 2021/22  | Gary Ferguson                       |
|                | School Reserves – Annual Report on School Balances                         | Claire Homard / Liz Thomas          |
|                | Budget 2023/24 - Stage 2   | Gary Ferguson                       |
|                | Grant Certification Claim  | Gary Ferguson                       |
|                | Internal Audit Progress Report 2022/23                                     | Lisa Brownbill                      |
|                | Audit Committee Action Tracking  | Lisa Brownbill                      |
|                | Forward Work Programme   | Lisa Brownbill                      |
| November 2022  | Risk Management update 2022/23 and Mid-Year report                         | Jay Davies                          |
|                | Asset Disposals and Capital Receipts                                       | Neal Cockerton                      |
|                | Treasury Management Mid-Year Review Q2 2022/23                             | Christopher Taylor                  |
|                | Governance and Audit Committee Self-Assessment 2021/22                     | Lisa Brownbill                      |
|                | Governance and Audit Committee Annual Report                               | Cllr Chris Dolphin / Lisa Brownbill |

| Meeting Date | Agenda Item  | Author                       |
|--------------|--|------------------------------|
|              | Forward Work Programme                                     | Lisa Brownbill               |
|              | Audit Committee Action Tracking                            | Lisa Brownbill               |
| January 2023 | Treasury Management 2022/23 Q3 Update and 2023/24 Strategy | Christopher Taylor           |
|              | Corporate Complaints – Annual Report                       | Rebecca Jones / Gareth Owens |
|              | Code of Corporate Governance                               | Lisa Brownbill / Jay Davies  |
|              | Annual Governance Statement 2021/22 – Mid-year Review      | Lisa Brownbill / Jay Davies  |
|              | Internal Audit Charter                                     | Lisa Brownbill               |
|              | Internal Audit Progress Report 2022/23                     | Lisa Brownbill               |
|              | Audit Committee Action Tracking                            | Lisa Brownbill               |
|              | Forward Work Programme                                     | Lisa Brownbill               |

## **Biennial Reviews**

| Meeting Date Agenda Item Author | Meeting Date | Agenda Item Author |
|---------------------------------|--------------|--------------------|
|---------------------------------|--------------|--------------------|

| Meeting Date  | Agenda Item  | Author         |
|---------------|--|----------------|
| November 2022 | Financial Procedural Rules (Biennial)                    | Sara Dulson    |
| January 2023  | Anti-Fraud and Corruption Strategy & Fraud Response Plan | Lisa Brownbill |
| January 2023  | Whistleblowing Policy                                    | Lisa Brownbill |